

MAYURBHANJ DISTRICT OFFICE : BARIPADA

(ST & SC DEVELOPMENT SECTION)

ମୟୂରଭଞ୍ଜ ଜିଲ୍ଲା କାର୍ଯ୍ୟାଳୟ : ବାରିପଦା

(ଅନୁସୂଚିତ ଜାତି ଓ ଜନଜାତି ଉନ୍ନୟନ ବିଭାଗ)

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No. 2832 / DWO,

Date 03/05/2017

[Recruitment for the posts of Contractual Teaching & Non-Teaching Staff in Upgraded High Schools, Higher Secondary Schools and other High Schools under ST & SC Development Department in Mayurbhanj District]

Application in prescribed format are invited from intending eligible candidates of Mayurbhanj District to apply for engagement in the following category-wise posts of Teaching & Non-Teaching Staff on contractual basis in ten nos. of Upgraded High Schools, Upgraded Higher Secondary School and other High School under ST & SC Development Department in Mayurbhanj District.

Sl. No.	Name of Post	Total Nos. of Posts	UR	UR (W)	SEBC	SEBC (W)	ST	ST (W)	SC	SC (W)	Ex-Service-man	Sports Person	Physically Handicapped		
													HI	VI	OH
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
01	TGT Arts	21	08	4	1	1	0	2	3	2	3	1	0	0	1
02	TGT Science (PCM)	10	0	0	0	1	3	2	2	2	1	1	1	0	1
03	TGT Science (CBZ)	13	3	4	1	0	2	0	1	2	1	1	1	0	1
04	Sanskrit Teacher	12	2	2	1	0	2	2	2	1	1	1	1	1	0
05	Hindi Teacher	12	4	3	1	0	0	2	1	1	1	1	1	1	0
06	PET	12	2	1	1	0	2	2	1	3	1	1	1	1	0
07	Junior Clerk-cum-DEO	13	6	3	1	0	1	2	0	0	1	1	1	0	0
08	Peon	12	4	2	1	0	2	2	0	1	1	0	1	0	0

NB: Applicant of Physically Handicapped Person (HI, VI & OH), Ex-Serviceman or Sports Person will be selected from the concerned category he/she belongs to out of total nos. of posts.

1. COMMON ELIGIBILITY CRITERIA :

A. For the posts of Teaching and Non-Teaching Staff, an applicant must :

- be a citizen of India.
- be a permanent resident of Mayurbhanj District
- not have more than one spouse living.
- be a good character and furnish the copy of character certificate issued from Head of the institution last studied.

- (e) not be less than 21(Twenty-One) years and not more than 32(Thirty-Two) years of age as on 01/01/017. The Upper age limit shall be relaxed by 5 (Five) years for the candidates belonging to SC/ST/SEBC/Woman category and 10 (Ten) years for the candidates belonging to persons with disability and by total period of service rendered in defence service in case of Ex-Service man. However a candidate can avail only any one type of age relaxation as per rules. The persons with defence service having more than six months to retire /be discharged from service as on the last date of submission of application are not eligible to apply.
- (f) have registered their names in the Employment Exchange Office.
- (g) must be able to read and write Odia. Any one of the following qualifications will be taken into consideration to ascertain this ability of the candidate.
- He/ she must have passed HSC Exam conducted by Board of Secondary Education, Odisha or an equivalent examination conducted by any other State Board or Central Board (like CBSE, ICSE) with Odia as a Language Subject i.e. First/Second/Third Language.
 - He/she must have passed +2/Higher Secondary Examination conducted by the Council of Higher Secondary Education, Odisha with Odia as an examinable subject.
 - He must have passed Odia examination of HSC/Tenth standard conducted by BSE, Odisha.
 - In case of candidates desirous for Language Teacher post like Hindi Teacher, Classical teacher (Sanskrit) passing Odia Examination ME standard conducted by BSE, Odisha may be allowed.

B. Requisite academic and professional qualification for the teaching posts:

Sl No	Name of the Post	Academic and professional qualification
1	Trained Graduate Teacher(TGT), Arts	1. Bachelor Degree in Arts/Commerce with two School Subjects* as Honours /elective/pass/optional from a recognized university having 50% marks in aggregate (45% for SC/ ST /SEBC /PH candidates) and Bachelor in Education (B.Ed) from a NCTE recognized Institution OR 2.Four Year Integrated B.A.B.Ed from a NCTE recognized Institution with two School Subjects as Honours /elective / pass /optional having 50% marks in aggregate (45% for SC/ ST /SEBC /PH candidates)
2	Trained Graduate Science (PCM/CBZ)	1.Bachelor Degree in Science with two School Subjects* as Honours / elective/ pass / optional from a recognized university having 50% marks in aggregate (45% for SC/ ST /SEBC /PH candidates) and Bachelor in Education (B.Ed) from a NCTE recognized Institution. OR 2.Four Year Integrated B.Sc, BEd from a NCTE recognized Institution with two School Subjects as Honours / elective / pass / optional having 50% marks in aggregate (45% for SC/ ST /SEBC /PH candidates)

3	Sanskrit Teacher	<p>1. Bachelors Degree with Sanskrit as one of the elective / optional / Honours / pass / subject from a recognized University with minimum 50% marks in aggregate (45% for SC/ ST /SEBC /PH candidates)</p> <p style="text-align: center;">And</p> <p>Sikshya Shastri (sanskrit) a course Prescribed by NCTE, from a recognized university Institution</p> <p style="text-align: center;">OR</p> <p>2. Shastri (Sanskrit) with minimum 50% marks in aggregate (45% for SC/ ST /SEBC /PH candidates) from a recognized University</p> <p style="text-align: center;">and</p> <p>Sikshya Shastri (Sanskrit), a course prescribed by NCTE, from a recognized University institution.</p>
4	Hindi Teacher	<p>1. Bachelors Degree from a recognized university with Hindi as one of the elective / optional / Honours / pass / subject from a recognized University with minimum 50% marks in aggregate (45% for SC/ ST /SEBC /PH candidates)</p> <p style="text-align: center;">and</p> <p>One of the following qualifications:</p> <ul style="list-style-type: none"> a) Hindi Sikshyan Parangat from Kendriya Hindi Sansthan, Agra b) BH.Ed, a course prescribed by NCTE, from a recognized University/Institution. c) B.Ed. in Hindi, a course prescribed by NCTE, from Dakhin Bharat Hindi Prachar Sabha, Madras <p style="text-align: center;">OR</p> <p>2. Bachelors Degree from a recognized University with minimum 50% marks in aggregate (45% for SC/ ST /SEBC /PH candidates)</p> <p style="text-align: center;">with</p> <p>One of the following training qualifications:</p> <ul style="list-style-type: none"> a) Rastrabhasa Ratna from Rastrabhasa Prachar Samiti, Wardha b) Shastri (Hindi) from Orissa Rastrabhasa Parishad, Puri c) Snatak (acquired by June 2005, the date up to which the temporary recognition granted) from Hindi Sikshya Samiti, Orissa, Cuttack <p style="text-align: center;">and</p> <p>One of the following Training qualifications:</p> <ul style="list-style-type: none"> a) Hindi Silkshyan Paranga from Kendriya Hindi Sansthan, Agra b) BH.Ed, a course prescribed by NCTE from a recognized University/Institutions. c) BED in Hindi, a course prescribed by NCTE, from Dakhin Bharat Hindi Prachar Sabha, Madras.
5	PET	<p>+2 or its equivalent examination from a recognized institution with minimum 50% marks in aggregate (45% for SC/ ST /SEBC /PH candidates).</p> <p style="text-align: center;">And</p> <p>C.P.Ed/ B.P.Ed/ M.P.Ed. from a recognized Board/University.</p>

* **N. B. - School Subjects for TGT Arts and TGT Science:**

The Science Graduate Candidates should have passed with two school subjects (With not less than 200 marks each) as the following:

- a) Trained Science Graduate (PCM) Physics, Chemistry, Mathematics
- b) Trained Science Graduate (CBZ) Chemistry, Botany, Zoology, Biology

For the Arts Graduate Candidate, one of the subject shall be considered out of English, Odia, Hindi and Sanskrit and another subject shall be considered from the subject studied out of History, Geography, Economics, Political Science, Indian Economy, Landmarks in India History, Indian Geography, Indian Polity (Each subject of the above mentioned list should have been studied at the graduation level with not less than 200 marks)

- C. The candidates who have qualified OSSTET (ODISHA SECONDARY SCHOOL TEACHERS' ELIGIBILITY TEST) will be given first preference during the selection for ensuring engagement of quality teachers and quality education at elementary stage as envisaged in Resolution No. 18618, SME dated 17.09.2016. After exhaustion of the list of OSSTET qualified candidates, other candidates eligible candidates will be selected. Also, non-OSSTET qualified candidates have to submit AFFIDAVIT to the effect that they will qualify OSSTET within three years.
- D. **For the post of Junior Clerk-cum-DEO (Data Entry Operator)**, an applicant must have passed +2 Exam. or equivalent to it and possess adequate computer knowledge.
- E. **For the post of Peon** an applicant must
- (i) have minimum qualification of Class-VII Pass [no premium shall be given for qualification higher than the minimum prescribed]
 - (ii) be of good character.
 - (iii) be of good sound health, good physique, active habits.
 - (iv) be able to speak, read and write in Odia.
 - (v) know cycling positively.

2. Documents to be enclosed with the APPLICATION FORM

The following required documents should firmly be enclosed with the Application Form duly filled up by the applicant as directed failing which his/her application will not be considered for the purpose.

Self - Attested Xerox copies of

- (a) **All Academic Qualification Certificates up to the minimum qualification required for the post applied.**
- (b) **Mark Sheets of all Examinations up to the minimum qualification as required for the post applied.**
- (c) **Valid Caste Certificate issued from the competent authority in case of ST/SC/SEBC applicants [For SC/SEBC applicants, Caste Certificate must be issued in the year 2016 / 2017]**
- (d) **Valid Residential Certificate issued in the year 2016/2017 from the competent authority**
- (e) **Valid Employment Exchange Registration Certificate**

- (f) Character Certificate issued from the Head of the Institution last studied
- (g) Class-VII Pass Certificate and Mark Sheet for the post of Peon
- (h) Identity Card issued by the Sports & Youth Service Department in case of Sports Person
- (i) Identity Card and Discharge Certificate indicating the period of service rendered in case of Ex-Service man.
- (j) Person with Disability (PWD) Certificate issued by Competent Authority in case of Physically Handicapped candidates.

And Original

- (a) 3(Three) nos. of recent Photographs of Passport Size Colour Picture with white background signed by the applicant in the front side, out of which one should be pasted in the appropriate space provided in the application form and other two should firmly be tagged with the application form &
- (b) Original Bank Draft towards Examination Fees & Postal Charges of non-refundable amount of Rs.200/- (Rupees Two Hundred) only drawn in any Nationalised Bank in favour of the District Welfare Officer, Mayurbhanj payable at SBI Main Branch, Baripada should be submitted by the applicant along with the Application Form. (ST/SC/PWD candidate are exempted from the fee).
[The applicant should write his/her full name and address on the backside of the Original Bank Draft.]

3. Selection Procedure for the post of Teaching Staff:

The basis for preparation of the selection list of the teaching staff shall be on the basis of the marks obtained by the candidates in different examinations starting from H.S.C. Examination or equivalent up to the minimum qualification required for the post.

4. Selection Procedure for the post of Junior Clerk-cum-DEO(Data Entry Operator):

(I) Candidate shall be required to appear in the Written Tests to be held as follows:

(a) PAPER-I

(i) Language Test (English & Odia)	...	100 Marks
(ii) Objective General Knowledge	...	100 Marks

(b) PAPER-II

(i) Objective Mathematics	...	100 Marks
(ii) Basic Computer Skills (Objective)	...	100 Marks

The standard of examination shall be equivalent to that of Secondary school.

(II) The candidates qualified in the written test (with minimum qualifying marks in each paper) shall have to appear in a Basic Computer Skill Test (Practical).

(III) The selection list of successful candidates shall be drawn up in order of merit on the basis of their marks in the Written Examinations if they qualify in Basic Computer Skill Test (Practical).

5. Selection Procedure for the post of Peon:

- (i) The Candidate shall be required to appear in the Written Test i.e. capability to read and write English & Odia Passages, and General Knowledge.
- (ii) After qualifying in the written test with minimum qualifying marks in each paper in the written test, the candidates shall be required to undergo a cycling test and qualify.
- (iii) The basis for preparation of the selection list shall be the marks obtained by the candidates in the above test

6. HOW TO APPLY:

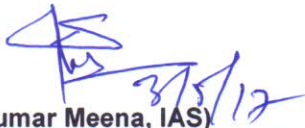
The Application Form duly filled in by the applicant in his/her own handwriting in Capital Letter using ball point pen of Blue/Black colour ink along with the required documents in an Envelope super scribed "**APPLICATION FOR THE POST OF CONTRACTUAL**", should reach the office of **THE DISTRICT WELFARE OFFICER, MAYURBHANJ, AT:MURGABADI, PO:BHANJPUR, DIST.:MAYURBHANJ, PIN-757002** by Registered/Speed Post only **on or before 03/06/2017 till 05:00 P.M.** The application received after last date will not be considered. The authority will not be responsible for any postal delay.

7. TERMS & CONDITIONS:

- (a) The remuneration of Teaching Staff for the post of TGT-Arts & TGT-Science is Rs.9,300/- (Rupees Nine Thousand & Three Hundred) only per month.
- (b) The remuneration of trained Teaching Staff and Untrained Teaching Staff for the post of Hindi Teacher is Rs.9,300/- (Rupees Nine Thousand & Three Hundred) only per month and Rs.5,200/- (Rupees Five Thousand & Two Hundred) per month respectively.
- (c) The remuneration of Teaching Staff of Acharya or Shahityacharya or M.A. in Sanskrit and Bachelor Degree Exam. with Sanskrit / Shastri / Sikshya Shastri (Sanskrit) for the post of Sanskrit Teacher is Rs.9,300/- (Rupees Nine Thousand & Three Hundred) only per month and Rs.5,200/- (Rupees Five Thousand & Two Hundred) per month respectively.
- (d) The remuneration of Teaching Staff for the posts of Teachers of IA CT / ISc CT & PET is Rs.5,200/- (Rupees Five Thousand & Two Hundred) only per month.
- (e) The remuneration of Non-Teaching Staff for the post of Junior Clerk-cum-DEO is Rs.5,200/- (Rupees Five Thousand & Two Hundred) only per month.
- (f) The remuneration of Non-Teaching Staff for the post of Peon is Rs.4,750/- (Rupees Four Thousand Seven Hundred & Fifty) only per month.
- (g) The remuneration as revised/instructed by Govt. from time to time will be entitled.
- (h) The application either without any requisite documents or without Original Bank Draft or without signature of the applicant in the space provided or filled in incompletely by the applicant or received after the due date shall be summarily rejected without assigning any reason thereof.
- (i) No Application Form other than the prescribed Application Form will be accepted.
- (j) The Date, Time & Place of tests of the recruitment shall be intimated to the eligible candidates in due course.
- (k) No TA/DA will be paid to attend the recruitment tests.

- (l) The authority reserves the right for cancellation / modification of the advertisement without assigning any reason thereof.
- (m) The authority reserves the right to increase / decrease of no(s) of post(s) advertised without assigning any reason thereof.
- (n) The authority reserves the right to cancel / postpone the recruitment tests if so warranted without assigning any reason.
- (o) The authority also reserves the right for rejection of application for the recruitment advertised without assigning any reason thereof.
- (p) The candidate shall be required to produce all the originals certificates if selected in the recruitment tests, failing which he/she shall be liable to be disqualified.
- (q) Candidates in order of merit shall be engaged on contractual basis against the available vacancies through a counseling process.
- (r) Inclusion in the merit list confers no rights to appointment.
- (s) The case of PH candidates shall be referred to appellate Medical Board constituted by the W&CD Department vide Notification No.16430/WCD, Dt.06.09.2011 for re-examination. Engagement Order shall be issued if such candidates are found genuine by the Board.
- (t) The engagement will be made as per the provisions of ORV Act and other reservation rules as prescribed by Govt. from time to time will also be followed.
- (u) In case the applicants are found to have furnished false information regarding any of the qualifying criteria and other documents at any moment, his/her candidature shall be rejected and also the agreement for engagement, if made, shall automatically get cancelled from the date of such knowledge.

Note: The detailed information in this regard is available in the Office Notice Boards of the District Welfare Officer, Mayurbhanj/ All PAs, ITDAs/ Sub-Collectors/ Block Development Officers of this district and also available in District Website i.e. www.mayurbhanj.nic.in & www.mayurbhanj.nic.in/mayur.htm .


(Surendra Kumar Meena, IAS)
COLLECTOR & DISTRICT MAGISTRATE,
MAYURBHANJ.

APPLICATION FORM

[To be filled up in BLOCK LETTER]

FOR THE POST OF TEACHING STAFF AND NON-TEACHING STAFF (CONTRACTUAL) IN HIGH SCHOOLS, UPGRADED HIGH SCHOOLS AND HIGHER SECONDARY SCHOOLS UNDER ST & SC DEVELOPMENT DEPARTMENT IN MAYURBHANJ DISTRICT FOR THE YEAR-2017

1. Name of Post applied for :

2. Name of Applicant (in full):

3. Name of Father/Husband :

4. Permanent Address:

AT:

PO:

PS:

Via:

PIN:

District:

5. Present Postal Address For Correspondence :

AT:

PO:

PS:

Via:

PIN:

District:

Mob. Phone No.

6. Nationality:

7. Religion:

8. Sex (Male/Female):

9. Marital Status (Married/Unmarried):

10. Category (ST/SC/SEBC/Un-Reserved):

/ Sub-Caste:

11. Whether Physically Handicapped (Yes / No) :

If Yes, Tick (✓) the Type of Disability, (Visually Impaired / Hearing Impaired / Orthopedically Handicapped)

Percentage of Disability:

(Enclose the Certificate issued by Competent Authority)

12. Whether a Sports Person (Yes / No) :

(If Yes, enclose the Identity card issued by the Sports & Youth Services Department)

13. Whether an Ex-Serviceman (Yes / No) :

(If Yes, enclose Identity Card & Discharge Certificate)

14. Date of Birth in Christian era:

Day

Month

Year

(As recorded in School Exam. Certificate)

15. Age as on 01/01/2017:

Years

Month(s)

Day(s)

16. Details of Employment Exchange Registration Certificate:

(a) Name of Employment Exchange:

(b) Registration No.:

(c) Month & Year of Validity:

17. Details of Bank Draft:

(a) Name of Bank:

(c) Bank Draft No.:

(b) Amount: Rs.

(d) Date:

18. Educational Qualification:

Sl. No.	Name of Examination Passed	Name of School/ College	Name of Board/ University	Year of Passing	Total Marks	Marks secured
1	2	3	4	5	6	7
(I)						
(II)						
(III)						
(IV)						
(V)						

19. Whether passed OSSTET (Yes/No) :

20. List of Enclosures:

DECLARATION

I, Sri/Smt./Miss do hereby declare that all the information furnished above by me are true, complete and correct to the best of my knowledge and belief. In the event of any of the aforesaid information found false or incorrect at any stage hereafter, my candidature/selection/engagement is liable to be cancelled without any notice to me.

Place:

Date:

Full Signature of the Applicant

Space for pasting one recent photograph of passport size colour picture with white background with full signature of the applicant on its front side.